

DELEGATE

A delegate in a Model United Nations conference is a participant who represents a country other than their country of origin and discusses on issues from the country's perspective, not from the delegate's perspective or point of view. In other words: During the conference, a delegate acts as an accredited diplomat of the nation or organisation they represent and debates on the topic of the committee/council to which they are assigned, always following the rules of procedure.

Delegates work together to draft resolutions aimed at achieving the best consensus not only for the interests of their country but also for the global community. They make speeches, contribute information, lobby, vote and write clauses and amendments to resolutions.

Each delegate is expected to study the issue they will be debating in their assigned committee before the debate. They can help yourself with the study guide that will be prepared and published before the event. Each delegate should write a policy statement. This is a brief but comprehensive statement of their country's policy on the issue. This can be called a policy statement or a position paper. The policy statement must be sent to the chair's email address by the due date. (For more information on writing a policy statement, see <https://sites.google.com/a/onlinemodelun.org/model-un/writing-a-policy-statement>).

For a more detailed description of the role of a delegate and the rules of MUN, see the [Rules of procedure](#).

For more information on how MUNs work, go to <https://www.un.org/en/mun>.

ADMIN

All staff members play an important role in a MUN conference, as they are responsible for all errands during the sessions, such as passing diplomatic notes from delegate to delegate or dealing with technical issues.

An admin at a MUN conference is simply a helper. They have almost no responsibility, so this position is recommended for students who have not yet been delegates themselves and would like to see what a MUN conference is like. The main task of an admin varies as every conference is organised differently. It usually means delivering delegates' messages, distributing draft resolutions before they are discussed, and refilling delegates' empty cups. If someone from the organising team needs help, the admins are of course there to help.

If you want to see a MUN without having to attend as a delegate, then a position of an admin is for you!

CHAIR

A chair is a designated member of staff responsible for the overall oversight of the council/committee to which they have been appointed. In the lead up to the conference, all chairs are responsible for preparing study guides, proofreading delegate position papers and general delegate preparation. During the conference, chairs supervise all sessions of their committees and ensure that they run

smoothly and in accordance to the rules of procedure. At VičMUN, each committee has a main chair and a co-chair. You can find them [here](#).